

**MINUTES OF REGULAR MEETING**  
**OF THE BOARD OF EDUCATION OF IROQUOIS WEST COMMUNITY UNIT SCHOOL DISTRICT #10**  
August 21, 2017 – 7:00pm

**CALL TO ORDER AND ROLL CALL**

President Dave Haase called the Board of Education of the Iroquois West District Number 10, Iroquois County, Illinois to order in Regular Session on August 21, 2017 in the Board Room at the Iroquois West High School in Gilman, Illinois. The following officers and members of the Board of Education were present: Dave Haase – President, Vicki Killus – Vice President, Rodger Bennett, Domitila Garcia, Anthony Miller and Kyle Kraft – Secretary. Norma Classen was absent.

A quorum of the members of the Board being present the President called the meeting to order at 7:00 pm declared the Board to be in session for the transaction of business.

Administrators present: Dr. Linda L. Dvorak, Joshua Houberg, Duane Ehmen, Jim Harkins, Christina Duncan and Ashley Carlson

Others present were: Jenny Mims, Deb Talbert, Heather Frank, Krissy Rhodes, Amber Granzow, Zachary Monk, Missy Leydens, Paul Maisonneuve, Willene Zachgo

**MODIFICATIONS TO THE AGENDA**

There were no modifications to the agenda.

**CONSENT AGENDA**

Approval of the open session minutes from the regular meeting on July 17, 2017; Authorization of Expense/Vendor report and authorization of Checks for Bills and authorization of Payroll; Approval of: Deposit File Listing; Imprest Fund Reimbursement in the amount of \$1054.00; Financial Reports; Treasurer's Reports for July; Activity Fund Reports; Approval of Irish's Gymnastics to utilize Middle School gymnasium, stage, restrooms, band room, cafeteria/kitchen on April 7-8, 2018 for gymnastics competition, pending proof of insurance, Slow Boys Antique Tractor Club to utilize Gilman Elementary grounds for tractor show September 9, 2017 from 7:00 A.m. to 4:00 p.m.;

Vicki Killus made a motion to approve consent agenda items; Rodger Bennett seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller – Yea. **The motion carried, 6-0.**

**WELCOME TO VISITORS**

President Haase welcomed all visitors.

**COMMUNICATIONS REPORTS AND PRESENTATIONS**

Special Education – Dr. Dvorak stated that all positions have been filled. Mrs. Ernst was hired as a 100 day employee to do evaluations.

Board Committee Reports – Set policy committee meeting for September 20, 2017 at 6:00 p.m.

Administrative Reports

**Houberg** – Introduced Zachary Monk as Business Technology teacher and Head Basketball coach.

**Ehmen** – Introduced Paul Maisonneuve as a PE Aide.

**Duncan** – Nothing to add.

**Harkins** – Introduced Melissa Leydens as a new First Grade teacher.

**Carlson/Curriculum** – Introduced Amber Granzow as a new Kindergarten teacher. Ashley wanted to thank Grand Prairie Seminary for their donation for the playground and McGehee Trucking for the

donation of gravel. Also wanted to thank Tony Miller, Jason Ahlden, Chris Basham and John Tammen for helping move the swing set to the back.

**Onarga Academy** - Not present.

**Athletic Director** – Not present.

**Technology Coordinator** – Not present.

**Dvorak** –The state is already behind 2 GSA payments of \$300,000. She doubts we will ever see that money. We are in pretty good shape. Several schools in the area will not make it past Christmas. Dr. Dvorak asked the board to note that the September board meeting is on a Wednesday due to the need for 30 day budget display. She also gave an update on all of the HLS work that has been completed. Concrete has been poured at UES. At the high school, the old gym floor and the plaster work has been completed. The MS locker rooms are done. The fence at GES has been painted thanks to Mr. Harkins and his family. Health insurance was also briefly discussed. Our renewal had come in with an 8.92% increase. After discussion, Dr. Dvorak was able to get that cut to 7.9% increase. Dr. Dvorak said she was contacted about the cheerleaders going to London. They were told the school will not support this and they would not be able to fundraise on school property. This led to a discussion about the Washington DC trip and their fundraising efforts. We have not been enforcing the current policy. They cannot fundraise on school property either. Baseball concessions should be OK because it is not on school grounds. Youth League should be OK because it is not affiliated with the school. Should, however, have a sign saying not affiliated with IWEST and cannot wear school uniforms.

## **UNFINISHED BUSINESS**

### BLDD Architects, Inc. Proposal

Tony Miller asked if this was the going rate. Dr. Dvorak said that it was.

Tony Miller made a motion to engage BLDD Architects, Inc. consultants; Kyle Kraft seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller – Yea. **The motion carried, 6-0.**

### Appointment of QLEO Members

It was decided that Vicki Killus and Rodger Bennett would be the QLEO members with Dave Haase as the alternate. Dr. Dvorak asked Heather Frank to speak to her about the QLEO committee as well.

Kyle Kraft made the motion to appoint Vicki Killus and Rodger Bennett to the QLEO committee; Anthony Miller seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller – Yea. **The motion carried, 6-0.**

## **NEW BUSINESS**

### Coaching Performance Assessment

Dr. Dvorak stated that the ADs want an evaluation tool that is not subject to the evaluator and to unwarranted outside influences. She is in favor of this etool.

Rodger Bennett made a motion to approve the Coaching Performance Assessment as presented; Anthony Miller seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

### Dean of Students Evaluation

Since we have two new positions, Dr. Dvorak wanted an evaluation tool for those positions.

Rodger Bennett made a motion to approve the Dean of Students Evaluation as presented; Kyle Kraft seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

### FY 2018 Budget

Dr. Dvorak presented a budget based on expectations of last year. We should be OK into next year. We have received \$1,000,000 in grants, but they are drying up. Until further notice there will be no field trips. Ag will pay for their own. Had to move \$250,000 from Education into Transportation. Transportation is killing us. Rodger Bennett asked if we could combine routes. Jim Harkins said he doesn't have enough seats now on buses. Can only use IMRF and HLS for specific things and transportation is not one of them. It is a work in progress. Lawmakers are supposed to be meeting in Springfield tomorrow.

### Set Budget Hearing and Adoption of Budget Meeting

Rodger Bennett made a motion to Set Budget Hearing and Adoption of Budget Meeting for September 20, 2017 at 6:45 p.m.; Anthony Miller seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

### Appointment of IASB Governing Board Representative

This position has been historically filled by Mrs. Classen.

Vicki Killus made a motion to appoint Norma Classen as IASB Governing Board Representative; Rodger Bennett seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

### Approve Line and Staff

Since we have new administrative positions, we needed a new line and staff.

Rodger Bennett made a motion to approve Line and Staff as presented; Anthony Miller seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

### Majorette Request – Fire Batons

Mrs. Zachgo made the request for the two Senior majorettes to be allowed to do a 30-40 second fire baton routine. The two girls would be Julissa Garcia and Sylvia Cummings. They have no funding yet. Insurance cost is the same as before; \$132/person for \$1,000,000 coverage and \$157/person for \$3,000,000 coverage. They will be doing the same thing as in 2015. Will have a fire extinguisher on hand, no hairspray and no loose clothing. Mrs. Zachgo said the board paid one third of the cost of insurance in 2015. Asked if they would be willing to do so this year. Board agreed.

Rodger Bennett made a motion to approve the Majorette Request – Fire Batons as presented, pending proof of insurance; Anthony Miller seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Abstained, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 5-0.**

### Safety Hazard Request

Mr. Harkins presented this required yearly task for transportation.

Rodger Bennett made a motion to approve the Safety Hazard Request as presented; Domitila Garcia seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

Executive Session

Vicki Killus made a motion to enter executive session at the High School Board room at 7:43 pm for reasons: (#1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1) Domitila Garcia seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

Rodger Bennett made a motion to exit executive session at 7:50 pm; Kyle Kraft seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

**Action Items:**

Anthony Miller made a motion to approve closed session minutes for August 21, 2017; Kyle Kraft seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

Rodger Bennett made a motion to accept resignation from Jayme Curl as elementary school teacher; seconded by Kyle Kraft; Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

Anthony Miller made a motion to employ:

- Melissa Leydens as certified district employee, pending proof of state and district mandates, assignment shall be First Grade Teacher;
- Amber Flowers as non-certified district employee, pending proof of state and district mandates, assignment shall be Elementary Teacher Aide;
- Marlynn Luhrsen as non-certified district employee, pending proof of state and district mandates, assignment shall be Elementary Teacher Aide;
- Kayla Alvarado as non-certified district employee, pending proof of state and district mandates, assignment shall be Elementary Teacher Aide;

Kyle Kraft seconded it. Roll call vote: Rodger Bennett – Yea, Domitila Garcia – Yea, Dave Haase – Yea, Vicki Killus – Yea, Kyle Kraft – Yea, Anthony Miller - Yea. **The motion carried, 6-0.**

**ADOURN**

Rodger Bennett made a motion to adjourn; Kyle Kraft seconded. Upon Voice Vote, **the motion carried and the meeting adjourned at 7:51 pm.**

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Kyle Kraft, Secretary

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Date

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Dave Haase, President